



## Annual Club Member Meeting Minutes

Abingdon Library

October 18, 2018

### **Welcome from the President**

Jeff welcomed all members in attendance and kicked off the meeting with introductions of the representatives from each committee.

### **Committee Presentations**

Leads from the following committees provided updates:

#### **Membership –**

- Renewal will open on Oct 30<sup>th</sup>
- Lifetime members will be asked to sign in to update your contact info and sign the liability waiver.
- If you are a life member and you are not receiving emails from us, please email Marketing@runharford to update the information

#### **Events – Katie Streib**

- Check Facebook and runharford.com/events for all upcoming events. There are several Sunday runs scheduled for October and November
- If you would like to host a Sunday run please complete and submit the [run host guide](#). This is needed for gathering all pertinent run info and ultimately for insurance purposes.

#### **Snowflake Series – Karen O'Brien**

- There will be changes to the snowflake requirements in 2019. Check the [website](#) for specific requirements.
- Discussed the possibility of a Summer Series.
- Took a vote and the majority agreed that they would be ok with paying a “premium” (approx. \$5) for a better snowflake prize

#### **Track and Field – Brad Roberts**

- Every Thursday at 6 pm during daylight savings time at the Bel Air HS Track
- This is open to all members of all ages. In 2018 we had regular participants as young as 8 years old.
- Goal of workout is the help runners improve their abilities.
- There are scheduled track meets throughout the season. (Spring, Summer and Senior Olympics/Age Group meets)

#### **Treasury – Ginn White**

- Discussed the clubs finances and a summary of fiscal year 2018



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- The Club maintains multiple accounts, several of which are managed directly by Ginn. The premium races and some committees have separate accounts, which are overseen by the Treasurer, but they manage their own check books etc.
- The investment account is made up of several funds, including scholarship and a lifetime member fund (The purpose of the Lifetime fund is to make up for the loss of revenue we don't collect each year from lifetime members. We've been fortunate not to have to use it for the past 4 years)
- The operational account covers all day to day functions of the club, including as dues paid by the members, and insurance paid by the club to our national parent organization RRCA. This covers our liability for all activities of the club, including volunteering and of course running.
- Beyond membership, our primary revenue streams are our premium race events. We were also fortunate to bring in an unexpected \$700 by supporting area races with timing services. Thanks to Brad Roberts for his continued dedication.
- Majority of our expenses go to RRCA for insurance and dues. The next group is direct benefits to members. (Holiday Party, Picnic, Snowflake)

### **Marketing – Christina Graber**

- Working on creating partnerships with local businesses to provide added benefits to club members.
- Enhancing our social media presence
- Updating our website
- Community involvement opportunities (Adopt a highway, trail clean up)

### **Call for Nominations**

The following are open positions beginning in 2019. We are currently seeking nomination By November 15th, for the following positions:

#### **Club President**

- Reside at all regular meetings.
- Present at each annual member meeting a report of the work of the organization.
- Appoint all committees, temporary or permanent.
- See all books, reports and certificates required by law are properly kept or filed.
- Have such powers as may be reasonably construed as belonging to the chief executive of any organization to include but not limited to signature authority for the organization.

#### **Vice President**

- In the event of the absence or inability of the President to exercise his or her office, become Acting President of the organization with all the rights, privileges and powers as if he or she had been the duly elected President.



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- Work closely with the President/Chair and other directors/representatives.
- Participate closely with the President/Chair to develop and implement officer transition plans.
- Represent the Club at state and Regional meetings of the RRCA.
- Perform other responsibilities as assigned by the Board.
- Serve as the primary liaison between the Board of Directors and the premium race directors (e.g., HAT Run, Women's 5K By the Bay, Bel Air Town Run, Survivor Run).
- Coordinate with event hosts, race directors, and committees for volunteer support.

### **Membership Director**

- Be responsible for preparing a membership registration application, collecting dues, collecting liability waivers, and maintaining Club membership lists.
- Submit roster of active members both annual and lifetime to the RRCA.
- Make available to committees and Directors lists of active members.
- Communicate, in writing, notices of delinquency to any member not remitting dues as set forth in Article 3.
- Conceive and implement initiatives to grow Club membership

### **Jean Ellen Conneally Memorial Award**

- We are also seeking nominations for the, this is awarded to the member who is dedicated to the spirit and support of running. It considers overall club & running contribution / support.

To volunteer or nominate a club member for any of the above positions, please email:

[info@runharford.com](mailto:info@runharford.com)

### **By Law Introduction**

- This club has a long history. We seek to honor that history and respect those that put so much into the early years. By the same token, we must progress our club to meet the realities of 2018 and beyond.
- We are a 501(c) (3) nonprofit business incorporated in the state of Maryland. We achieved this status March 2016.
- It has been the focus of the board to restructure our business practice and documentation to meet federal and state law to which we are subject.



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- These bylaws represent the culmination of that multi-year effort to reimagine the club for the future.
- The bylaws were drafted by an attorney to meet the best practices of Maryland nonprofits and our parent organization RRCA. The first draft was released for comment in July, to which we received approximately 40 comments. The board adjudicated those comments to produce the current draft.
- Ginn White acted as the spokesperson for the board.
- At the conclusion of the discussion, there was a majority vote to approve the changes to the bylaws.
- The bylaws will be forwarded for final legal review and filed with the state of Maryland.

### **Club Name Change**

- The gathered members discussed the proposed name-change, made nominations for new club names, and ultimately produced the below short list of names.
  - Run Harford
  - Harford County Running Club
  - Run Harford-RASAC
- These names will be put to a vote. The majority opinion from this vote will decide the future name of our running club.

Thank you for your attendance. As a board we hope you were able to take something away from the presentations and discussion.

You can reach us individually at the emails below or collectively at: [info@runharford.com](mailto:info@runharford.com)

**Jeff Burger** - [president@runharford.com](mailto:president@runharford.com)

**Ginn White** - [treasurer@runharford.com](mailto:treasurer@runharford.com)

**Katie Streib** - [eventsrunharford@gmail.com](mailto:eventsrunharford@gmail.com)

**Christina Graber** - [marketing@runharford.com](mailto:marketing@runharford.com)