

**Harford County Running Club**

**Member at Large**

**Position Description**

**Job Purpose**

The member at large serves as a liaison to the general membership. Duties change as defined in bylaws or as needed to fulfill board requirements and address overall organizational goals.

**Essential Functions**

- Participate in all regular and special meetings of the Board.
- Attend the annual members meeting.
- Nominate candidates for the Board of Directors, committee chairs, and representative.
- Participate in the planning, execution, and oversight of Club activities.
- Be an informed representative for a constituency of club members, and be prepared to vote for the good of the Club, after studying and hearing discussion of the issues.
- Respond to requests of the President or other Directors.

**Additional Responsibilities and Notes**

1. Provide input to the president and other board members.
2. Serve as Interim committee chair should the committee chair step down.
3. Serve the board's strategic needs as determined by the president at any given time.
4. Sit on certain committees as assigned to ensure the board's directives and committee's desires align.
5. Get input, provide feedback, and become a spokesperson for the members.